**GDPR Overview course**

MORNING (including break)

* GDPR fundamentals – what is the definition of personal data, what are the six data protection principles (as well as the need to demonstrate compliance)?
* GDPR themes – accountability, issues of vulnerability and power imbalances, pseudonymisation, deletion, research and the public interest, risk management
* Conditions for processing – legal obligations and powers, contracts (for HR and similar), legitimate interests, consent
* Informing people how their data will be used and other transparency issues
* GDPR rights – subject access, the right to be forgotten, rectification and restriction, objection

AFTERNOON (including break)

* Impact assessments – working out what might be high risk processing (especially the use of sensitive data, profiling, matching and combining data, vulnerable data subjects, or any large-scale processing)
* Data Protection by design – designing projects, procurements and developments with Data Protection in mind, minimising the use of personal data, and using pseudonymisation
* Security and breach notification – creating an incident investigation process, defining and investigating breaches, thinking about measures to protect data
* Contracts and data processors – ensuring that contractors using your data are properly controlled, and give the guarantees required to ensure that they can assist you to comply