



**Minutes of the LIHNN Coordinating Committee  
Held on 4<sup>th</sup> November, 2015 (10:00-12:00,13:00-15:00)  
Trust Library, Central Manchester University Hospitals NHS Trust**

<b>1. Present</b>	Graham Haldane (GH) (chair) Sue Smith (SS) (treasurer) Caroline Timothy (CT) Jo Whitcombe (JMW) Mary Hill (MH) Gil Young (GY) Lisa McLaren (LMcL) Dominic Gilroy (DG) <b>Yorkshire &amp; Humber</b>
<b>2. Apologies</b>	Mike Hargreaves

NO	MINUTES	ACTION
<b>3</b>	<b>COMMITTEE MEMBERSHIP</b> Discussion about remaining vacancy – 5 names have been put forward.	<b>GH to contact nominees and set up an election</b>
<b>4</b>	<b>MINUTES OF THE PREVIOUS MEETING</b> Minutes approved (written by JMW)	
<b>5</b>	<b>MATTERS ARISING AND ACTION LOG</b> (See action log for more detail) Action points outstanding: 5 On back burner – waiting for Steve Glover’s workload to settle down 5 Union List – deferred till survey 5 Survey actions completed – to be discussed later 5 Group chairs still to discuss funding implications – possibility of virtual meetings 7 Leavers identified and vouchers bought. Dissemination of most at the Christmas Study Day.	<b>LMcL to scope WebEx and costs</b>
<b>6</b>	<b>Treasurer’s report.</b> SS outlined recent expenditure GH raised the possibility of biannual subscriptions – but this was deemed too problematic.  Payment outstanding for: <ul style="list-style-type: none"> <li>• Blackpool Teaching Hospitals NHS Foundation Trust</li> <li>• Lancashire Care NHS Foundation Trust</li> <li>• North West Ambulance Service</li> <li>• Southport and Ormskirk Hospital NHS Trust</li> <li>• University Hospitals of Morecambe Bay NHS Trust</li> <li>• Wrightington Wigan &amp; Leigh NHS Foundation Trust</li> </ul>	
<b>7</b>	<b>Membership – leavers &amp; CPD support requests:</b> Leavers Margaret Webster, East Lancashire Hospitals NHS Trust Carnell Bell-Smith, Manchester Mental Health	<b>Vouchers to be arranged by GH</b>

	Denise Thomas, St Helen's & Knowsley Donna Schofield, University Hospitals of South Manchester	
<b>8</b>	<p><b>HCLU update.</b> Given by GY: LQAF scoring is going well and services have remained steady or increased slightly. Library Managers' involvement has been a useful experience JMW suggested an article for LIHNNKU</p> <p>Dominic Gilroy was offered the post at Y&amp;H and will start on the 4<sup>th</sup> January. The committee congratulated him and wished him well in his new post.</p> <p>MOOC is going well and has 600 people registered – we will look at the dropout rate and evaluate.</p> <p>CPD: Trainers study day is upcoming and will look at learning and eLearning. 3 Critical Appraisal sessions run by Michelle Maden are full. 12 Days of Christmas to go ahead and be widened out to the NE and Y&amp;H. Christmas Study day continues to book up well.</p> <p>Y&amp;H event around revitalising the network.</p> <p>Forerunner bids have been decided and the successful applicants noted. 2 network wide bids were submitted from the Clinical Librarians and CPD groups. One is an eLearning module on copywriting and the other is around better sharing of searches.</p> <p>Work on Knowledge for Healthcare is continuing with outputs expected in March 2016.</p>	<b>GY to update committee on final MOOC figures and evaluation.</b>
<b>9</b>	<p><b>Group reports.</b></p> <p>Updates from some special interest groups were given, including the Quality group, Cheshire and Mersey patch and the CPD group</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>LIHNN Group Reports Quality and C</p> </div> <div style="text-align: center;">  <p>LIHNN CPD Group Report 2015.docx</p> </div> </div> <p>See below for links to latest minutes of group meetings, held since September, available on the LIHNN website (some minutes are not yet available online).</p> <p><u><a href="#">Inter Library &amp; Document Supply</a></u> <u><a href="#">Mental Health Libraries</a></u> <u><a href="#">Quality</a></u></p>	
<b>10</b>	<p><b>Christmas Study Day preparation.</b> DS or GH to introduce Stuart Maconie LIHNN Group reports – to be done in the style of Blockbusters or Mythbusters. This will include the HCLU update.</p>	<b>MH to develop Blockbusters questions for group reports</b>

	<p>SS and MH to produce a monopoly game and other committee members to help with quiz master duties</p> <p>Trophies for Quality awards on order – two director's trophies required this year.</p> <p>Quality awards – look into splitting into wider service and local awards next year.</p> <p>3 selected finalists to send 8 minute presentations to GY</p> <p>3 minutes of madness for other submissions</p> <p>Winners to be encouraged to go to HLG. Committee to look at paying fees and expenses to cover this.</p>	<p><b>GY to buy chocolates</b></p> <p><b>GH to inform QA winners and find out who wants to present</b></p>
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<b>11</b>	<p><b>LIHNN Quality Awards, 2015.</b></p> <p>The committee members had pre-scored all entries and there followed a discussion on the three finalists, which were agreed unanimously. GH, as chair will inform the finalists.</p>	<p><b>GH to inform QA winners and find out who wants to present at Xmas study day</b></p>
<b>12</b>	<p><b>AOB and dates for 2016</b></p> <p>The committee agreed upon dates for 2016 and the decision was made to keep the meetings at Central Manchester, for ease of transport access for committee members and availability of meeting space.</p> <p>The provisional dates are:</p> <p>Wednesday 3<sup>rd</sup> February</p> <p>Wednesday 11<sup>th</sup> May</p> <p>Wednesday 21<sup>st</sup> September</p> <p>Wednesday 9<sup>th</sup> November</p>	<p><b>LMcL to circulate dates to committee and HCLU</b></p>
<b>13 (after lunch)</b>	<p><b>LIHNN Survey results</b></p> <p>Main points of the discussion:</p> <p>Survey results were on the whole very positive.</p> <p>LIHNNKUp in print – this is now going out to the NE and Y&amp;H Trusts. HCLU pay for this too, so keep for the time being.</p> <p>LIHNNKUp online – look at move to a better, more accessible format.</p> <p>NE and Y&amp;H have no centralized catalogue, which would make ILLs more tricky</p> <p>Future of the LIHNN website to be discussed – might want to move to a blog format, like the New Professionals CILIP group. This will feed into the next agenda</p> <p>Marketing and branding was discussed, but there was no concensus on whether to produce generic branding or make money available for individual Trusts.</p> <p><b><u>Date of next meeting:</u></b></p> <p>Wednesday 3<sup>rd</sup> February 2016</p> <p>Meeting Room, Central Manchester</p>	<p><b>GH to raise online version of LIHNNKUp with editorial board</b></p> <p><b>GY to send the NLPN blog round</b></p> <p><b>LMcL and GH to summarise key points of survey for a report</b></p>