



**Minutes of the LIHNN Co-ordinating Committee
Held on 17th June 2014 at 1pm
Manchester Conference Centre**

PRESENT	Graham Haldane (GH)- <i>Chair</i> , Lisa McLaren (LMcL), Mary Hill (MH), Sue Jennings (SJ), Jo Whitcombe (JW)
APOLOGIES	Mike Hargreaves, Jane Roberts, Eileen Hume

NO	MINUTES	ACTION
3	MINUTES OF THE PREVIOUS MEETING The minutes of the previous meeting were accepted as a correct record.	
4	MATTERS ARISING AND ACTION LOG <ul style="list-style-type: none"> • Eileen Hume will be retiring on 30th June and has given up the Treasurer's Post <p>Actions LMcL to deal with handover duties, including signatories LMcL to look into Linda Ferguson being made a permanent signatory in the event of further changes</p>	
5	TREASURER'S REPORT EH was not in attendance and GH had given a comprehensive account of the finances at the AGM held earlier in the day.	
6	HCLU UPDATE There was no HCLU rep available to attend, however David Stewart had given an update at the LIHNN/HCLU briefing earlier that day. There will be £100k in the Library Development Fund this year. Reprocurement of core content will go ahead in March 2015 HENW are looking at all hosted functions, including HCLU	
7	FORMS AND DOCUMENTS LMcL queried the forms available and their format. There is a subscription and membership form available in the Constitution. GH suggested she speak to Tracy Owen for further clarification Action LMcL to look at forms and develop if appropriate	LMcL
8	VACANT COMMITTEE POSITIONS A discussion was held over the vacant Treasurers Post and how we might fill it. We will wait for expressions of interest before advertising further.	
9	FEEDBACK FROM GROUPS See 2014 AGM minutes for full details	

10	<p>ANY OTHER BUSINESS</p> <p>Umbrella 2015 will be held in Liverpool. The group will want to explore sponsorship and also volunteering. There was also a discussion about putting together a poster presentation about the network</p> <p>Action JW to write a piece for LIHNNKup advertising the conference and providing contact details</p> <p>Xmas Study Day 2014 – the committee approved the newsletter awards in principle</p> <p>Action Committee to decide whether the newsletter group or the public votes for the awards SJ to speak to Gary Sutton to get more detail</p> <p>Bids for funding – SJ raised the issue of what the committee will fund and how to apply for this funding.</p> <p>Action GH to check Constitution Look into writing an article for LIHNNKUP</p> <p>Knowledge Management Event This was initiated by Mary Hill and will be a mix of speakers and discussion. Possible speakers are: Dr Stephen O'Brien Rachel Cooke David Guertens David Burn Emily Hopkins Liz Hedgecock</p> <p>The committee will look to take the expected outcomes to David Stewart and Linda Ferguson and work back to create a programme</p> <p>Action GH to speak to Gil Young regarding dates.</p>	<p>JW</p> <p>SJ</p> <p>GH ALL</p> <p>GH</p>
	<p>DATE & TIME OF NEXT MEETING 17th September 2014 10am. Venue TBC 17th November 2014 10am. Venue TBC</p>	