



**Minutes of the LIHNN Committee
Held on 29th November 2011 at 10am
Regatta Place, Liverpool**

PRESENT	Tracy Owen (Chair), Adrienne Mayers, Stephen Edwards, Emily Hopkins, Denise Thomas, Olivia Schaff, Stephen Edwards
APOLOGIES	Eileen Hume, Debra Thornton

NO	MINUTES	ACTION
3	MINUTES OF THE PREVIOUS MEETING The minutes were approved as a correct record	
4	MATTERS ARISING AND ACTION LOG There was no Matters	
5	CPD Funding and applications No CPD Funding applications. It was decided that there would be a course evaluation for those who have received funding. Emily volunteered to produce one.	Emily
6	Treasurer's Report Finances are looking healthy.	
7	Feedback from LIHNN No Feedback from LIHNN	
8	LIHNN Constitution The committee went through the revised constitution and made small amendments.	
9	Christmas Study Day – Awards Tracy had received the awards, members where pleased with them. Stephen to present the Mental Health Presentation on their behalf. Tracy went through the order for the day.	
10	Members Review Denise has offered her resignation from the secretary position. This will be put onto the agenda at the Christmas study day as well as asking for new members of the LIHNN committee.	Tracy
12	ANY OTHER BUSINESS AGM – The AGM will be held at the next briefing and needs to go on the Agenda	Denise
13	DATE & TIME OF NEXT MEETING	