



**Minutes of the Greater Manchester Librarians Meeting
Held on 14th January 2013 at 1pm
Allerton Building, University of Salford**

PRESENT	Chris Thornton, Helen McEvoy, Donna Schofield, Katy Donnelly, Anne Roberts, Angela Page, John Brooke, Roshanara Nair, Jane Roberts, Paula Elliott, Stephen Edwards, John Addison, Steve Glover
IN ATTENDANCE	David Stewart
APOLOGIES	John Coulshed, Mary Hill, Michael Cook, Matt Holland, Valerie Haig

NO	MINUTES	ACTION
	<p>MINUTES OF THE PREVIOUS MEETING The minutes were approved as a correct record.</p>	
	<p>MATTERS ARISING AND ACTION LOG John highlighted that Diane Geldard has now left and the existing library service at Oldham/Tameside & Glossop PCTs has now closed. The replacement, a new outreach service run by Stockport FT, will be starting shortly. The Outreach Librarian will be Stephen Edwards (congratulations from the group).</p> <p>LQAF Letter submitted – for discussion later this meeting with David, to raise a number of concerns/issues. Is it worth discussing with the other patch groups? Other SHAs – JA has done some research to get an overview of what other SHAs are doing, are there issues of consistency?</p>	
	<p>Items of news and good practice from each service <u>Katy (MMU)</u>: Closer to final moves to All Saints, Hollins and Didsbury preparing to move. Stock editing in preparation. Funding pressures- looking at getting rid of journals & some databases. Some student numbers have dropped in areas such as humanities, not affecting healthcare/nursing as much. <u>Angela (WWL)</u>: Building works at Wigan. Phase 2 due to complete t end of next month, will get 24hour access & proper entrance back. There will be an open day when the work is completed. <u>Donna (UHSM)</u>: Getting to grips with new LMS: Liberty. Not yet rolled out to users. Stephen is back on a phased return, so almost fully staffed. <u>Chris (CMFT)</u>: Rini Banerjee retires at the end of the month – 26 yrs in post. <u>Helen (Salford)</u> : Series of short contracts! Now on a permanent contract as Roz’s replacement, Academic Support Manager for College...starting on 1st February. College of Health and Social care courses fully recruited, looking good. Not quite as good elsewhere in the university. Announcements expected from Vice Chancellor. Neil’s (Academic Support Librarian) post will be advertised internally, restructure currently on hold, so trying to get agreement to recruit to a permanent post. Agreement to re-start meetings with NHS Library managers. Moving to Athens LA – was supposed to be soon, but have had problems. Will have implications for library staff. Action: Let Helen know if your library staff have University of Salford Athens accounts (individually or a ‘shared’ account between staff), send details to Helen. <u>Emily (MMHSCT)</u>: Sarah, Resource Advisor, left at the end of November.</p>	ALL

	<p>Looking to recruit but currently short-staffed. New IT system is making progress- new PCs. Library Management systems are running on a single standalone PC until the systems can be migrated to the Trust network.</p> <p><u>John (GWM)</u>: Looking to finally merge library systems – and John’s post – meeting medical director soon. Will be merging the two Heritage systems fully. Problems with WiFi at the moment. Library Development visit at end of February, hopefully will reaffirm case with management structure, and will eventually be one library!</p> <p><u>Roshanara (Tameside)</u>: Waiting for decisions on future of the Trust! Development visit from David and Linda. New line manager is being supportive. Delighted to get a LIHNN Award for quality – good for publicity!</p> <p><u>Jane (Salford)</u>: Staffing changes. Graham going down to 3 days a week, temp staff: Janet Reid, as backfill. Have ‘procured’ books from Salford PCT – so if items are listed on NWOPAC as Salford PCT, it is worth checking with Salford Royal.</p> <p><u>Paula (Bolton)</u>: Amy has now left to start a fulltime post at MMU – so Bolton now have 1 full time post, Sandra. Linda now Clinical librarian full time, has now completed (with distinction) Library Masters at Aberystwyth. Trust in trouble financially. Asked to cut 20% off staffing budget.</p> <p><u>Stephen (Salford)</u> : Resources moving into Health Improvement Team in City Council, member of staff going too. Rest of physical service decommissioned. Most of stock given away. Commissioning Support Unit has Knowledge Management officer post – 500 people in CSU, 10 CCGs. Stephen will be meeting the post’s line manager before he leaves for his new role at Stockport FT. David is also pursuing this. CSU base will be St James’s House, Salford. Nationally – Commissioning Board announced that there were more posts than people.</p> <p><u>John (PAT)</u>: Trust is reconfiguring, finished most recent round. Library implications: Debbie 3 days a week, Sue 2 days a week, Tim now promoted to Assistant Librarian for eResources, Jo Whitcome now full time. Library and elearning departments have entered into a ‘marriage of convenience’ so elearning staff can staff the library now and again, offer support etc.</p> <p><u>Steve (Christie)</u>: WinCHILL – not going to be developed to be compatible with Windows7/Office 2007/2010(?) – issues around runtime version of Access. Libraries with WinCHILL will be getting a letter explaining this.</p>	
	<p>Integration of UpToDate with the Christie Clinical Web Portal Chief Clinical Information Officer has worked to integrate into portal – Wolters Kluwer don’t support outside USA, so had to do a local solution. Had to create APIs.</p>	
	<p>Election of Vice Chair/Group Secretary Nominations are being sought. Steve will email the group.</p>	Steve
	<p>Athens Contract renewed with Eduserv. NICE will be holding some management pages, so won’t need to go to EduServ for each change. Reorganisation – starting this week. Anne will be sending out emails to PCTs. Public Health and Social Services people will be moving first. Structure of NW – will become flatter. Will be 3 groups for GPS & GP staff – 1 for each patch. Trusts will stay as they are. Public Health provider organisations – again 3 patch groups. [4112324. Manchester PH] PCTs will be deleted! Trusts (hospitals)</p>	

	<p>1 organisation for non-healthcare provider organisations. Any other providers – as long as organisation is doing NHS work (within reason!) 1 organisation for social services staff. SCIE Athens is closing. 1 organisation – other commissioning orgs, split into 3 patches. 1 organisation – any other eligible staff.</p>	
	<p>Manchester Cancer MAHSC – themes. Exec lead and medical director. Leading Cancer education across Manchester (Greater Manchester). Looking at extending core cancer journal access to all Trusts in Greater Manchester – currently looking at costs to do this.</p>	
	<p>HCLU <u>LQAF</u> – HCLU has received the letter from the group, and will be responding formally in due course. Nationally, looking at LQAF and listening to comments and feedback. There may be a new process, subject to approval from SHA, for this year’s submission. There will be no new criteria, only process will change. Areas of best practice being pulled out from last year’s LQAF and put into Quality Wiki. New set of slides being produced by David. 30 minute session at Library Managers meeting in March. John raised several points: Pennine Acute library service has been accredited 5 times in 10 years, how often have HCLU/other regional units been accredited? Process of getting feedback from library managers – doesn’t seem as though feedback has been actively sought. Have other patches sent feedback like GM group has? David responded: no, but different climates in different areas/regions.</p> <p><u>Vacant posts</u> – Southport & Ormskirk (Michael Mason) – David has sent options paper. Macclesfield – Angela has resigned. Blackpool –Debra has been seconded for 12 months, looking to recruit to cover. Stephen Edwards moving to Stockport as Outreach Librarian, leaving Evidence Manager post vacant in GM CSU – hopefully will be recruited. FADE/ Liverpool PCT library and NHS Western Cheshire library have merged into single service. David and Linda have produced a diagram – will send electronically.</p> <p><u>Surveys</u>- Training Needs Analysis out now, please complete ASAP. 2 surveys about national core content – 1st has come out, 2nd to follow next week. Feedback is really important, please fill in!</p> <p>Chris Jeffries is retiring at the end of June. North West Education & Training Board has failed to recruit a MD – so Chris will act into this post for the time being.</p> <p>1st March Open Access event, University of Manchester – Phil Sykes (Liverpool) and Simon Baines (Manchester) speaking. 5th March, York, NW CHI study day, Bob Gann speaking. Free. 12th March CILIP NW Branch members day and AGM, Preston. Phil Bradley and Victoria Treadway will be speaking.</p> <p>£50,000 underspend, to be shared between GM and Cumbria and Lancs (Mersey Deanery have provided funding for C&M) – bids (small, £2-3k) open next week.</p>	

	David has met with Dominic Broadhurst, head of engagement and Manchester University Library – Gil Young will be meeting with Ruth Silman.	
	<p>ANY OTHER BUSINESS</p> <p>Timing of meeting</p> <p>eWIN</p> <p>Exam books – Angela – has anyone bought eBooks? JA – 123Doc books.</p> <p>Dawn Grundy</p> <p>Bridgewater – people to invite</p> <p>Mary Ingram – ARC – is she on the list?</p>	
	<p>DATE & TIME OF NEXT MEETING</p> <p>TBC</p>	