



**Minutes of the Greater Manchester Librarians' Meeting  
Held on 3<sup>rd</sup> September 2012 at 1pm  
Salford University, Allerton Building**

<b>PRESENT</b>	Steve Glover (Chair), Emily Hopkins (Minutes), Helen McEvoy, Roshanara Nair, Valerie Haigh, John Addison, Stephen Edwards, Anne Roberts, Paula Elliot, Donna Schofield
<b>IN ATTENDANCE</b>	David Stewart
<b>APOLOGIES</b>	Diane Geldard, Mary Hill, Michael Cook. Cheryl Dagnall, Katy Donnelly, Lucy Anderson, Chris Thornton

NO	MINUTES	ACTION
1	<p><b>MINUTES OF THE PREVIOUS MEETING</b> The minutes of the previous meeting were approved as a correct record.</p>	
2	<p><b>MATTERS ARISING AND ACTION LOG</b> A reminder for everyone with Collection Development Policies they are happy to share to send to the group. Steve has received feedback and comments on the issues raised in relation to LQAF (frequency of submissions, amounts of evidence). Steve will send a draft letter summarising this to the group for further comments before sending to HCLU.</p>	ALL
3	<p><b>News from each service</b> Paula (Trafford/CMFT &amp; Bolton) – CMFT are still awaiting a confirmed budget, and are working to integrate Trafford and Central Manchester Library services. Bolton – some staffing issues recently with turnover of library assistant posts. Recently appointed an afternoon library assistant - Sandra. Awaiting recruitment for morning post (current postholder Amy is leaving soon). Linda the new Clinical Librarian is currently undertaking the MA at Aberystwyth. Still awaiting news on NHS Bolton (PCT).  Donna (UHSM) – Stephen Woods is likely to be off work for a couple of months following a road accident. The group wished him well. Currently undertaking CLA data gathering for the community staff only.  Emily (MMHSCT) – Currently undertaking full CLA survey in whole Trust – library is assisting/ acting as contact point. Public Health Development (of which the LIS – except Outreach librarian – is part) is looking to restructure “soon” to develop a Healthy Living Service. Not sure yet of implications for library. Ongoing IT issues – still awaiting move onto permanent IT infrastructure with no definite timescale given. Affecting network speed, access, LMS etc.  Helen (Salford University) – Helen is covering Neil Donohue's post at present, currently working additional hours to cover this. New Associate Librarian, David Clay, started today. Roz Howard is leaving in a few weeks to take up a new post at the University of Western Australia. Uncertain what team will look like following these departures, as a restructure is currently ongoing.  Roshanara (Tameside Acute) – Library pages are now on ‘public’ website- it looks good! Discussions ongoing about non-pay budget – there is</p>	

	<p>concern that there could be cuts. Roshanara has a new line manager, who has a medical education background.</p> <p>Valerie (Salford Royal) – CLA have visited to survey the Hospital and community staff. Valerie is helping with this. Currently considering involvement with public library – Trust considering taking over the local branch library after the Director of OD was approached by the public library. Would have implications for space, especially IT training space. Valerie will consult with postgraduate and undergraduate reps as this will affect students and trainees.</p> <p>John (Pennine Acute) – Foundation Trust status has not been achieved, and the Trust has moved from an ‘amber plus’ rating to ‘red’. Currently having issues getting Purchase orders raised over a certain amount. Reorganisations within the library currently ongoing, although this will largely rubber-stamp and make permanent changes that have already happened due to staff leaving. There was recently a controversial article in the Manchester Evening News. A lot of very old journal stock had been disposed of in a skip during the changes at Rochdale and removal of the physical library collections from the site (the site will still be served by remote library services). This came to the attention of a local councillor, who contacted the Trust. John has responded.</p> <p>Anne and Steve (Christie) – Not renewing UpToDate.</p> <p>Stephen (Salford PCT) – Survey recently finished with very positive results. The GM Commissioning Support Unit structures are currently being worked on, with matching and pooling of jobs currently being carried out. A shadow organisation should be in place by the end of October.</p>	
5	<p><b>Point of care products – results from research from the North West Up-To-Date Study (Swapped with item 4, HCLU update)</b></p> <p>Hospital Standardised mortality ratios – does U2D make a difference? Qualitative evidence was gathered from staff – the survey was sent to everyone in the North West with access to U2D. Some Trusts had a better response rate than others, which could be down to ‘survey fatigue’ in some places. The data were analysed by emerging themes.</p> <p>The paper has been peer reviewed and accepted for publication in HILJ – issue currently in press.</p> <p>Forrester study – statistical analysis to quantify how much money was saved at Salford Royal.</p> <p>Feedback from Pharmacists- US drug names/doses. This should have now been addressed to include UK names.</p>	
6	<p><b>General discussion around point of care products v journal subscriptions</b></p> <p>Christie are cancelling due to the cost.</p> <p>Wrightington Wigan and Leigh are moving towards more point of care tools such as U2D, and fewer journals.</p> <p>Salford Royal have access to OvidMD which includes a federated search.</p>	

4	<p><b>HCLU Update</b></p> <p>LQAF – most submissions now received, with a few exceptions. Validations will begin in the 1<sup>st</sup> week of November. Hoping to have information to librarians end of November and letters to Chief Execs by mid-December. Generally seems to be an improvement for most services. Linda will be sending the call for innovations out soon. 2013 development visit dates – this needs to be arranged ASAP. The visits have been useful for most services, and for HCLU.</p> <p>LDF – approximated £40-50k left, likely to be a bidding round (for small bids) in mid-December.</p> <p>Library Managers’ meeting – 25<sup>th</sup> September – currently undersubscribed so please book on if you can attend.</p> <p>SHALL – Aligning workstreams this year and next: Core content, LQAF, costing key areas. Also, relationship-building with NHS Commissioning Board, Public Health England, Health Education England. Producing tailored material for each of those organisations. NHS Commissioning shows in June at Olympia – took material. David attended by invitation. The Commissioning Board will have an online portal to support commissioning process, CCGs, CSUs and the public. Will include evidence library, best practice, tools/toolkits. Librarians have offered to test the resources framework. Still waiting to hear from HEE re library portfolio. Framework agreement – dates have gone out, so should be on the way soon (2 months late) – likely to be 2<sup>nd</sup> or 3<sup>rd</sup> week in November. It must be used, if not it will not be re-negotiated in 3 years. David will send a letter to give to supplies departments in the interim.</p>	
7	<p><b>Medline – FT consortium update.</b></p> <p>Due for renewal in January. The stats are on the LIHNN website. Almost 10000 downloads in 6 months, and currently working out at less than £2 per download.</p> <p>Biomedical resource collection – this was included as a ‘bonus’ last time, so probably not included in 2013.</p>	
8	<p><b>Regional Athens and Link Resolver update</b></p> <p>Massive increase in applications – lots of ‘awkward’ applications which take a long time to sort out/ verify details etc.</p> <p>BNF app – very popular. NHS Evidence plan to produce more apps, e.g. BNF for Children.</p> <p>Link Resolver – Anne should be having regional administrators’ training this week. Local administrators’ training should follow shortly.</p> <p>NHS Reorganisations – Task and Finish group has been formed. The reorganisations have implications for Athens. Teleconference next week to form national plan in relation to CCGs and CSUs.</p> <p>NARAG teleconference – Anne can take questions to this if people have any.</p> <p>David thanked Anne on behalf of the group for her hard work on all of the changes taking place.</p>	
9	<p><b>SIFT funding for NHS Libraries</b></p> <p>Issue around SIFT allocations post-TCS. In principle – SIFT money should go where the majority of medical undergraduates have their placements hosted. Question around GPs – there has never been payment for GP access to libraries. Might be a case of contacting medical UGs when on</p>	

	placement to find out what they need. There are ongoing issues around the placement tariff at SHA level.	

10	<p><b>ANY OTHER BUSINESS</b></p> <p>Paula raised the issue of university library contacts, and how to improve this. Helen is arranging a meeting for Salford-based people. David will be meeting with Dominic Broadhurst – Head of Academic Engagement at Manchester University. Still awaiting names for the Manchester and MMU contacts. Issue of how to forge links was considered.</p> <p>LIHNN committee are organising card/gift for Roz.</p> <p>LIS Websites – some very good practice, but also some poor examples, such as jargon. How best to identify good practice and share amongst the network. Also issues around social media, the technology available in many Trusts (how to make the best of this), and any barriers. LIHNN committee/ a T&amp;F group will be researching in relation to the new LIHNN website.</p>	
	<p><b>DATE &amp; TIME OF NEXT MEETING</b></p> <p>Next meeting 14<sup>th</sup> January 2013, Salford University.</p>	