

Cumbria & Lancashire Advisory Panel

Notes of Conference Call 25th March 2013

1. Apologies

In attendance: Shelia Marsh (chair), Graham Haldane, Carmel Smith, Debra Thornton, Mandy Beaumont, (minutes). David Stewart.

Apologies: Tracey Roberts-Cuffin .

2. Minutes & matters arising

No matters arising

3. HCLU Update

- The new LETB's have been authorised. Although this is their official title these organisations have decided to be known as Heath Education and then the region i.e. Health Education Northwest.
- There is a possibility that the HCLU Unit may have to move from Kingscroft Court to alternative accommodation. Further information will be provided if the move is definite.
- The library development will be smaller for 2013-14, i.e. £50,000, due to having to cover shortfall for core content resources. DS will be looking for small and innovative bids.
- There will be an update on LQAF at the Library managers meeting on the 26th March. MB indicated that she would provide a briefing document on the key points for DT and CS who are not attending.
- Organisational Changes: Southport and Ormskirk will be advertising a Band 7 post to replace Michael Mason. East Cheshire will be replacing Angela Donnelly with a Band 6 post for 12 months. Stephen Edwards post at Greater Manchester Commissioning Support Unit is being advertised as a Band 7 post.
- NHS staff will be receiving a 1% pay rise.
- NICE is going to become a non departmental body and will lose the NHS branding. Please note this will require all training and promotional material to be changed.
- The Reprourement of the electronic content should be complete by August 2013.
- DS then gave his apologies and left the meeting.

ACTION MB to provide a briefing document on the key points of LQAF for DT and CS.

4. Update C&L Strategic Action Plan

SM took the group through the C&L strategic action plan to allocate names against actions and asked for updates on the various sections:

Partnerships and Shared Working: MB indicated that the bid submitted on behalf of the group had been successful. The bid funding will be carried over into the next financial year and that other library managers should invoice MB after April for their £1000 allocation. SM indicated that she would take the lead on exploring ways of taking a more collaborative approach on 'current awareness'. She will send an e-mail out requesting information about what we all do at the moment and then map this information to identify if there are any gaps.

Core Services: The collection development action was discussed. When DT asked if everyone had received the collection development spreadsheet, it was in the affirmative. DT also went through the process her team takes when using the spreadsheet. The library assistants do this, however DT has the final say before authorising the order. The developing a training framework action was pick up by CS who will send out an e-mail so that a mapping

exercise can be completed to build up a picture of the training we supply across the patch. SM indicated that she would pick up the action on alternative ways of delivering training i.e. e-learning and WebEx.

MB updated the group on setting up a mediated search to capture new developments in technology. This has been completed and will be set out to the rest of the group.

The rest of the actions were related to 2014 and will be discussed at the next meeting.

ACTIONS Group to submit invoice to MB for their share of the bid funding.

SM to send out e-mail regarding current awareness bulletins.

CS to send out e-mail regarding the training currently carried out within library services within the patch

MB to send out search on trends and developments to the group

SM to update the action plan and status i.e. red, amber, green.

5. Library SLA's

GH had asked the group to provide an update on their SLA arrangements with the new public health, Clinical Commissioning Groups and Commissioning Support Units. He also asked about what rights these groups had with regard to the passport scheme and about contracts on an individual basis with users such as GP's.

SM indicated that her service in conjunction with Morecambe bay has negotiated a contract with the CCG's and GP's.

MB indicated that she has signed a contract with Public Health Lancashire only as the CCG's of Preston, South Ribble and Chorley were as yet not interested in library services

DT mentioned that she had not had any responses to the enquiries that she has made. If any of these groups approach DT service after 1st April, she has instructed her staff to supply their first request but to decline any further work sighting the lack of an SLA as the reason. It is hoped that this action will prompt those who request library services to flag that there is an issue with their organisations and lead to SLA's. The group thought that this was a good way forward and indicated that they would also adopt this practice to provide a unified front.

This discussion then led on to the passport scheme and who would be allowed to borrow books. The rules of the scheme indicate that those who wish to use the scheme have to be registered with their home library or have SLA's with library services, if they do not they will be refused borrowing rights. This again will flag to their organisations the need to engage with libraries about the provision of these services.

6. Round Robin

Blackpool

- Access to e-books via purchase driven acquisition (pda) is progressing slowly. Ebsco are yet to respond on how this will work.
- There is a new library manager at Blackpool, called Michael Farrell, is currently working in the Trust as a patient experience manager and has a PhD. He is aware of evidence based practice and has a lot of experience of KM, Learning Lessons, sharing best practice and all things relating to sharing information for the good of the organisation.
- MB indicated that Michael was welcome to come over to Preston to shadow and discuss LQAF etc.

Lancashire Teaching Hospital

- There are staffing changes at Preston at the moment due to staff taking retirement. In April two staff will be leaving. Although they will be replaced the banding for one on the posts has been down graded, from a Band 4 to a Band 3.
- Access to e-books via purchase driven acquisition (pda) is also being trialled.

Lancashire Care

- CS will have a new line manager who will also be responsible for research as well as library services.
- A replacement for the Outreach Librarian post will be advertised in the new financial year.

East Lancashire

- Piloting Dynamed, Best Practice and Uptodate. Uptodate now has Athens access, Dynamed has Athens access plus intranet and mobile access. There is a new database called "Isabel" but this will cost £52,000 so is unlikely to be purchased.
- Continuing to restructure the library to provide an Outreach Librarian and possibly and Electronic resources Librarian.
- New Trust website. However, the emphasis is on information for the public which has restricted the number of pages available for the library (now only two).
- Graham has also become a Grandpa for the first time. Congratulations .

Cumbria

- SM has sent her research paper she produced as part of KM course at Lancaster to the new Chief Executive and has set up a meeting to discuss the document.
- 1st October is the expected date for the take over of the organisation.
- The library is busy supporting e-learning with staff with regards to IG and other mandatory training.

Passport Scheme

It was decided to continue with this scheme for another 12 months and then review it in light of the new organisational landscape, especially as it is not heavily used.

AOB & date of next meeting :

9th May 9.30 for 10 am start to finish 12pm, Room 1, Education Centre, Lancaster Infirmary