

Cumbria and Lancashire Libraries Advisory Panel

18th January 2016

Springville House, UHMB

10.00am – 12noon

Apologies: Debra Thornton; Anne Roberts & Graham Haldane

Present: Sheila Marsh, Tracey Roberts Cuffin (Chair), Tracey Pratchett, Carmel Smith

Future Agenda Items

- Job –roles – how do we use staff more effectively
 - This was a general discussion with current roles discussed. It was not felt to be appropriate for future detailed agenda item
- Potential collaboration – journal & resource subscriptions
 - To be discussed at June/July meeting
- Usage stats & metrics
 - This was a general discussion and felt it would be useful if something changes to prompt further discussion

NHS England paper – A five year Forward View & the Digital Road Map

- The papers were discussed and it was decided that each service would look at the potential impact or involvement of their service and bring it back to next meeting.
- UHMB, North Cumbria & Lancashire Teaching are on a single digital pathway and will be likely to collaborate further

Library Updates:

Lancs Teaching (Tracey P)

- Monitor – are happy with the Trust's progress against our plans to deliver savings.
- LQAF – Achieved 100% at LQA. CEO tweeted a photo of the letter congratulating the service.
- Library staffing – We have undergone a mini re-structure. Changes to Clinical Librarian team resulted in Emily Hurt being promoted to Band 6 and a new Assistant Clinical Librarian will start on 22nd Feb from Public Library Service. Sarah Woodhall has successfully been recruited to Operational Librarian (replaced Jeannine Fielding at Band 6). Gavin Moore our library assistant left the Trust on 3rd January; we are currently awaiting confirmation from Vacancy control panel that we can replace him.
- Increasing engagement – we have recently launched our Facebook and Twitter accounts with a view to engage medical students and nursing students/staff. In 2015 we plan to survey these two groups with a view to developing our offer.
- Finances – we received a small amount of money from LDF and will improve the layout and working space on the Chorley desk, as part of our drive to improve use.
- K4H – TP is involved in Metrics working Group which will report at the end of March 2016.
- Showcase event – Library will deliver our vision for the future at a Divisional event with a view to sharing expertise and tapping into knowledge from within the Division.
- Training – have delivered training for nursing staff undertaking revalidation. Also currently delivering some collaborative training with research and innovation to

overcome barriers to research. Awaiting the outcome of a bid to the Information Literacy Group to progress this as a piece of research.

Morecambe Bay (Tracey RC)

- Quiet room at RLI is very busy and footfall into the library area is now being logged
- Literature searching service continues to be very busy with a high number being requested from the Better Care Together projects and Listening into Action
- The service now has 3 KPIs on the Trust dashboard
- LQAF score was poor so work is being done to bring it back up to the 2014 level.
- We have purchased Emerald Management & Social care collection and the MA Healthcare collection

Lancashire Care (Carmel)

- The library extension planning is underway with all structural and layout plans to be finalised by the end of January. The work is estimated to take around four weeks to complete.
- We are currently working on all staffs PDP's, objectives and action plans for 2016.
- The new library strategy is in draft form and the feedback from HCLU is that it needs to be shortened, thus any short strategy examples would be gratefully received.
- I am looking at developing a dashboard for all library statistics.
- We are starting work on developing a Weebly portal with tailored services to staff groups.

North Cumbria (Sheila)

Trust news

- New CEO appointed Stephen Eames still working part time at his old Trust.
- Focus on Success Regime, a national initiative which is looking at working in more integrated way across the health and care system in Cumbria. Plans to produce a new clinical strategy by end of March 2016.
- No further news about the proposed acquisition of the Trust by Northumbria NHS, however still acting as our buddy as Trust remains in special measures.
- Developing new partnership with UCLAN in West Cumbria with the new medical school opened this year. New joint posts created but not filled yet.

Library strategic developments

- New library strategy <http://www.library.ncumbria.nhs.uk/publications/library-management-service-reports/2015/Library-and-Knowledge-Services-Strategy-2015-2020.pdf> aligned to Knowledge for Healthcare framework

New Library developments

- Growing collection of eBooks
- Piloting Knowledge Share with Wigan & Christie's libraries a web based current awareness tool developed by Brighton and Sussex NHS Trust library.
- Reviewing & reusing library area and looking at creating different learning areas/zones in view of increasing space left by move to more electronic resources

Blackpool (Debra)

- Current awareness review has been completed and new bulletins will be produced as a result of this.
- Intranet is being updated and we will have more control over our webpage in the autumn.
- We have been doing a lot of work for PMO – these are unconventional searches and take up a lot of time. Will hopefully lead to cost savings across the Trust.

- We have put in a bid to HENW for 3 study pods to replace our journal display shelving as we no longer have any current print journals other than donations.

East Lancs – Graham Haldane

Local news:

- Our new Library Officer, Charlotte Holden, started on 4 January. She is replacing Margaret Webster, who retired in July, and will be working 4 days a week. Her background is in public libraries, but she is very keen to develop within the health library sector.
- We have been having a further review of our branding, and (through bid monies for marketing) have purchased some pull-up banners, a new welcome sign and are about to adopt library uniforms! In conjunction with other teams in Workforce Education & Development, we are going to be running pop-up libraries and marketing stalls regularly in our acute and community hospital sites.
- We continue to monitor the use of both sites and the continued downward trend on book loans (and upward on e-resources)
- I'm preparing a discussion document for the Trust's Education Board on the future development of the service; key elements of this will include e.g. conducting some form of user needs analysis, expanding our clinical librarian provision (hopefully leading to an additional post), reviewing the appropriateness of our resources (short/medium term) and our physical library provision (medium/long term)

Next meeting to be decided