



Cumbria and Lancashire Libraries Advisory Panel

Thursday 28th September 2017

Conference call 10.00am – 12noon

Notes from meeting:

1. HCLU Update

HCLU

Functional review:

- Proposals are very positive – retain the function, improve staffing levels – recognition of the work the Unit is doing
- Team Administrator post will be full time and bad 4 – HR have just approved this to go out to advert
- new role for Gil Young – LKS Development Manager for North West – based at HEE’s local office in Manchester from 1st October
- DS new line manager – The Director of Education and Quality North (won’t now be Ged Byrne as he is moving to a new role in HEE)
- Unit likely to maintain its base in Wigan

KM function

- may be aware that Emily Hopkins and Katie Nicholas have provided an internal HEE KM function to the NW local office
- they will become a national HEE KM function from this autumn (exact date not clear yet)
- Emily will be accountable to David
- Emily and Katie will still be based in Manchester
- working on the detail of their role / priorities begins over the next month or so

Network

- many thanks for your LQAF and statistics returns
- LDF bids should all have been sent to David by the end of October
- Note merger /greater co-operative working discussions :
 - Central Manchester / UHSM / PAT-N Manchester
 - Salford Royal / PAT
 - Royal Liverpool / Aintree
 - NW Boroughs / Cheshire & Wirral Partnership / Mersey Care
 - Southport & Ormskirk / St helens & Knowsley

(and see also David Stewart’s [presentation](#) from Library Manager’s meeting)

2. Athens Update.

- a. Annual report completed after amendments. Now awaiting approval, will probably be published next week.
- b. Any problems with permission set for new Link Resolver –ask Anne. Discussion ensued about University students and Athens accounts. They can have a University NHS Open Athens account and a Trust NHS Athens account and can have two NHS

accounts if they are on placement at two organisations at the same time. Athens accounts cannot be transferred (pushed) from University to NHS accounts. If they have a University Athens account using their University e-mail they will need to use a personal e-mail for NHS account but register within the trust they are currently placed at.

- c. Bids are open for an OpenAthens administrator for the whole of the North of England.

3. Library Updates

Blackpool Teaching Hospitals NHS Foundation Trust

Trust:

- We are in the process of becoming an Accountable Care Organisation (ACO) but is in its very early stages so not much known about it yet.
- The Trust is preparing for a CQC visit so anxiety levels are high throughout the organisation.

Library:

- We introduced a 'Pop-up library' this year. It has worked well in some areas. Difficult to maintain when staffing levels are low.
- Cirqa app is very popular and very easy to use.
- Trust requiring a risk assessment for every purchase due to financial difficulties
- Working with R&D to implement systematic reviews into clinical practice (early stages – not yet got off the ground)
- Systematic review project with Dr Morris Gordon is proving to be very time-consuming.

East Lancashire Hospitals NHS Trust

Trust news

- It is taking much longer than expected to establish the new Education Directorate. As an interim arrangement, the Associate Medical Director who will lead the new Directorate will report to the current Director of Human Relations and Organisational Development.
- The Trust has now achieved an overall 'Good' rating from the CQC, has acquired 'Teaching Hospital' status for the Royal Blackburn and Burnley General Hospitals, and aims to be become a University Teaching Trust and ultimately achieve an 'Outstanding Trust' CQC rating.

Staffing

- Lauren Kay, one of our Library Officers, is now on maternity leave until April/May 2018, and has currently only been replaced for a day a week
- We have prepared an Outline Business Case to increase our Clinical Outreach Librarian service from 0.7 to 2.0 FTE, but this has been stalled due to the delays in implementation of the new Directorate (and may well be affected by financial measures within the Trust)
- Graham has reduced his hours to 30 per week (0.8 FTE)

Service developments

- A new library strategy for 2017-2020 has been produced, building on the 2 previous strategies. There is a full and [summary](#) version.
- We are in the process of upgrading to Heritage Cirqa, and once we've installed the latest upgrade version, will introduce and promote the Cirqa app
- We are aiming to develop a case for introducing card payment in the libraries (for fines etc), and would be interesting in the experience of anyone else who's managed to do this.

Lancashire Care NHS Foundation Trust

The Recovery College at Guild Lodge Medium Secure Unit Whittingham

The library is involved in developing and supporting the new recovery college at Guild Lodge. This is in partnership with Angela Woods who is a part time training manager at Guild and a part time tutor at Accrington College and Mark Love a Occupational Therapy manager for ABI & Men's secure services.

Angela is keen to start a 'Reading for Recovery' group with the help of a service user to run the group and a member of the library staff. There is also a creative writing group running at the moment on Thursday afternoons which would be a good resource to link in with the Recovery College it's still in the initial discussion stages at the moment.

Outreach Action Plan.

We have produced an outreach action plan so we can keep track of what we are doing.



Outreach action plan
2017.docx

Knowledge Share



Knowledge Share roll
out plan 2017 (3).doc

Cost was £1083 – no VAT

Books on Prescription

We have been approached by the Eating disorders Team to work in partnership. They are purchasing the books and we are distributing them. There have been a couple of meetings to discuss the best way around this and I will feed back again once everything is in place. The books are currently being purchased.

Lancashire Teaching Hospitals NHS Foundation Trust

Trust:

- Financial challenges at the trust, huge pressure to make savings over the next few years. Library not being affected directly yet, but is taking longer for orders to be approved.
- Priority to improve CQC rating across the organisation, this is a key challenge.
- Trust still consulting on Our Health Our Care Strategy – Library supporting.

Staffing:

- 2 staff currently on maternity leave from the CL team, being covered by Emily and Louisa Halton.

Library:

- Currently running 10 pop up libraries, we are due to review these. Some are working better than others.
- 3 submissions shortlisted for Sally Hernando awards.

- FARRIL research project been completed and being finalised.
- Summer Reading Challenge successful this year, rebranding, regular spots in libraries.
- STEP getting ready to launch first 3 modules
- Library Away Day Nov 2017 – will do some ‘visioning’, strategy development, impact, and team building activities/guest speaker.
- Critical Care ward rounds and blog going well, looking at next steps.
- Investigating developing repositories for legal and research teams.
- Reviewing PH contract.

North Cumbria University Hospitals NHS Trust

Trust:

- CEO of our Acute is now interim CEO for Cumbria Partnership. This isn’t a merger or a take over we are told but we are working more collaboratively and step closer to us becoming an Accountable Care ‘System’ (yes not ‘organisation’)
- All support services at both Trusts are joining up. Phase 1 IT and Estates Phase 2 HR
- The aim is for a single management structure in place by next month and as a result my line manager Director of HR is leaving to take up a post with Ambulance trust in North Yorkshire.

Library:

- Julie Weeks joined our Library on 25th Sept. as Assistant Librarian in a trainee chartered post and is on secondment from Northumbria.
- At the same time Library Assistant at West Cumberland left. So service cover issues at Whitehaven remain a concern.
- Financial squeeze means I can sign off orders up to £2!
- Tracey and I met with group of Public health and Adult Social Care staff to discuss issues and proposal of extending access to social care staff to our services.

University Hospitals Morecambe Bay NHS Foundation Trust

Trust

- Financial situation continues to be difficult. LKS CIP is £15k from non-recurrent resources
- Organisation moving into Bay Health & Care Partners ACS and an announcement of the new board is expected during October.

Staff

- Unable to replace Gareth Vickers post until at least November
- Two part time librarians from Lihnn are providing literature searching support for the Clinical Librarian Service

Library

- E-resources – DynaMed PLUS and BMJ Best Practice have good usage but problems with intranet access to the BMJ resource may colour the decision to keep it
- Service has just purchased EBSCO Discovery
- Konica Minolta has completed the installation of the online payment print solution. Phase 2 is 99% finished with minor firewall issues still to be resolved.
- Mystery Read scheme was an amazing success with over 60 people registered. Initially, only three of the six books were to be mystery but most readers wanted to maintain the mystery asking for all books to be a surprise.

- Successful Macmillan coffee mornings' held on both sites raising just over £250 for the charity
- The knowledge management arm of the service now formally incorporates the learning lessons. The aim is to scope current good practice and develop a strategy with a corresponding action plan to move the organisation further along on the path to a learning organisation.

4. Discussion – collaboration and STPs. Should we be considering one point of care tool e.g. Dynamed. Each Library to gather evidence for the use of dynamed and impact on patient care / education. We can then consider a joint purchase when our respective UpToDate subscriptions cease.

5. Libraries Week 9th – 14th October. Ideas include: Health and wellbeing Open Day; library stand in canteens; Trust newsletter; library bingo; quizzes, prize draws

6. Discussion – library involvement in PPI (Health Information Week 2018). Contact public libraries to consider collaboration e.g. books on prescription; health literacy training for library staff / NHS staff / PPI groups within our trusts. Develop generic marketing material

7. Discussion – resources and possible collaboration / consortium purchases - suggested Knowledge Share (currently North Cumbria and Lancashire Care subscribe)

Any other business - P2P check instruction pages and your own pages. Let me have any updates by Friday 6th October

Review of meeting: conference call is good but there can be difficulties for those who share offices or don't have hands free function on their phone. Suggested two face to face meetings each year and the rest by conference call. Sheila is happy to set this up.

Below are the dates we had previously agreed:

Meetings 2018

16th November Lantern Centre (and uclan pm)

18th January

16th March

May (face to face – combine with uclan meeting when date known)

19th July

20th September

November (face to face – combine with uclan meeting when date known)