

**Cheshire and Mersey Health Libraries Group**  
**Minutes of meeting held on 21<sup>st</sup> May 2013**  
**Education Centre Seminar Room, Halton General Hospital**

<b>1</b>	<b>Present:</b> Vicky Bramwell, Linda Ferguson, Suzanne Ford, Bernie Hayes, Adrienne Mayers, Cath McCafferty, Lisa McLaren (minutes), Helen Miller, Anne Roberts, Susan Smith (Chair), Linda Taylor	
<b>2</b>	<b>Apologies:</b> Helen Blackburn, Angela Hall, Jacqui Maung, Stephen Molloy, Glenda Morris, Jan Reid.	
<b>3</b>	<b>Minutes from previous meeting:</b> Approved	
<b>4</b>	<b>Matters arising:</b> eLearning – Kieran not at the meeting to update, but the group is looking for a general picture of what is going on in the region  Quality Handbook – on agenda  BH asked for a variation on meeting dates, as it clashes with her hospital induction date (1 <sup>st</sup> Tuesday of the month)	<b>LF to contact GY to put together a survey</b>
<b>5</b>	<b>Guest speaker:</b> Glenn Robertson, Emerald Group Publishing  Glenn initiated a round table discussion about Emerald products and is looking to broaden the NW NHS customer base with a view to bringing down prices.  The discussion centred around the costs of collection and low use of journals in some Trusts, despite the benefits of these types of collections. Librarians also like having something to offer non-clinical teams, such as Finance or HR. Recommendations: some journals would suit smaller teams, but are cost prohibitive in terms of cost per download. A pick and mix approach to selecting journals would be a useful model A list of where the journals are indexed would be helpful. More tailored marketing would be helpful. Consortium purchasing could be done, but further discussions would need to take place.	<b>GR to send list to SS, to circulate to the group for discussion</b>
<b>6</b>	<b>HCLU:</b>  <b>Website</b> The majority of the content has been added. Zip files of minutes of earlier meetings still to be added.  Please can you look at the pages for any group that you belong to and let us know if anything is missing or inaccurate? Look at the ILDSG pages and let us know if you prefer the styling of the C&M page or the ILDSG page.  Please encourage staff to register so they can access the union list and participate in polls as well as accessing:	<b>LF to look at cookie control page on new website</b>          <b>ALL</b>

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- [CPD events](#): resources from the events
- [LIHNN/HCLU Briefings](#): presentations and resources
- [Library managers](#): various document

HCLU will be solely responsible for updating pages. Please send anything you want uploading to [hclu@lihnn.nhs.uk](mailto:hclu@lihnn.nhs.uk)

Chairs/Secretaries can dates of meetings to the events calendar. Please check all the dates are on for as many meetings as possible.

#### **Events**

4 June Library Assistants Study Day at Wirral  
20 June LIHNN-HCLU Briefing with Laura Roberts, Managing Director of Health Education NW  
27 June Library Assistants Study Day – Christie, Manchester  
16 July Library Assistants Study Day – Carlisle  
24 Sep 2013 Library Managers  
4 Mar 2014 \*new date\* Library Managers

#### **Statistics**

Reminder that stats due by Friday 28 June

#### **Funding**

This year's LDF will be approximately £85k - calls for bids should be June/July.  
tPCT funding will be same as 2012-13.  
SIFT – the same as last year but some finances are being moved around because of the reorganisation.

#### **LQAF**

Due 31 August 2013. If you haven't already done so email [hclu@lihnn.nhs.uk](mailto:hclu@lihnn.nhs.uk) to check who has uploading access to your page. Also let HCLU know who needs access to all or any of the 5 submissions from last year.

Reminder – if you don't have to provide full evidence for the criteria (i.e. it's one of the 12 then please ensure that in your compliance statement you make clear what type of evidence you would have provided).

Apologies for the url change for the wiki at <http://lihnn.whisinternet.org/wiki/>

It will be changed to something more memorable – we hope it will be <http://resources.lihnn.nhs.uk/wiki> it's because the new website is in

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	<p>Joomla and the wiki, events calendar, directory and union list are in .net and they can't sit on the same server.</p> <p><b>Posts</b>  Appointment of Margaret-Mary O'Mahony at S&amp;O. She is currently working at Rotherham Trust in Yorkshire and Humber. She should be taking up post soon.</p> <p>Two people have been shortlisted for East Cheshire by the Trust. Linda should be on the interview panel – I'm just waiting for a date.</p> <p><b>National news</b>  National re-procurement still on target for announcement by Sept 2013 and new contracts will begin 1 Jan 2014.</p> <p><b>Libraries Directory</b>  Andrea will soon be asking everyone to update their staff and contact details for the paper and online directories.</p> <p>BH asked about the cookies control page and KM asked about the availability of the meeting room at HCLU. LF confirmed it is fully booked until September 2013.</p>	
7	<p><b>Athens:</b>  No update from Anne – just checking to see how the new arrangements are bedding in.  SS is still getting emails from an old account, but no other problems to report  Annual report is finished and awaiting the final set of statistics.</p>	<p><b>AR to switch off emails from the inactive account for SS</b></p>
8	<p><b>Round table updates:</b></p> <p><b>Cheshire and Wirral Partnership Knowledge and Library Services:</b>  Student from LJMU doing dissertation research on the future use of ebooks in the Trust.  Library services will be audited by the PEF as students are on placement.</p> <p><b>Merseycare:</b>  Costing and pricing work has been successful in attracting another service to pay for using the library service. There is now a model in place for the future.  Recent attendance at the "mega-conversation".</p> <p><b>St Helens &amp; Knowsley:</b> nothing to report</p>	

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<p><b>Liverpool Medical Institution:</b> Initial stages of museum accreditation are complete, another 18 months worth of work to go. The recent talk by Simon Chaplin on the Future of Medical Libraries was well attended. Reclassification project is going well (5000+ items completed) and weeding is ongoing to create a more specialised collection and a focus on the history of medicine. Sustainability of the current journal collection is in doubt 2015 exhibition in conjunction with the Liverpool Athenaeum and support from the Victoria Galleries.</p> <p><b>Mid Cheshire:</b> New permanent library assistant started this week. The library will be losing the Electronic Resource Training Librarian, Catherine Pritchard, but no news yet about recruitment to this post. The service has kept the joint librarian with East Cheshire. He is trialling one day per month at Eagle Bridge Health &amp; Well Being Centre in Crewe, offering training to the PCT and GPs. Negotiations are continuing with the University. The current date for pulling out the service is September 2014.</p> <p><b>Macclesfield:</b> Shortlisting is ongoing for the vacant post. All statutory &amp; mandatory training has been transferred to e-learning – the staff have been putting things together for the Learning at Work day.</p> <p><b>Wirral University Teaching Hospital NHS Foundation Trust:</b> All stock has now been RFID tagged, it's now well used at weekends and nights. Victoria Treadway is presenting at CHLA-ABSC 2013 in Saskatchewan, with a paper entitled: Becoming One of the Team...the Clinical Librarian in Critical Care. The library is organising the Trust's Best Practice day. Staff are working on pushing through the library strategy, costing and pricing, revamping quality standards and also marketing.</p> <p><b>5 Boroughs Partnership NHS FT:</b> New Assistant Director in place. New windows in the library Reading Well initiative underway in conjunction with Occupational Health. In more general news, the new Liverpool Central Library building has opened and is well worth a visit.</p> <p><b>Edgehill/Aintree:</b> Two funding projects have come to fruition – the plasma TV screen and the fiction collection. Aintree campus is getting refurbished with a view to putting the Post Graduate Centre on the site. NHS Evidence has been rolled out to the 3<sup>rd</sup> Year students who are finding it very valuable.</p>	
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	Athens uploads are continuing and also proving popular. The Walton Centre is building a new Education Centre on the site. Helen Miller has recently started in post as the new Academic Liaison Librarian and will be working one late night per week at Aintree.	
<b>9</b>	<b>eLearning:</b> Covered under matters arising	
<b>10.</b>	<b>Quality Handbook</b> LQAF continues to be the most popular part of the Quality wiki	
<b>11.</b>	<b>Cheshire &amp; Mersey Access Agreement</b> All members present are happy to keep this running. It was agreed categories to remain the same. All services to check their content and email updates to SS ( <a href="mailto:susan.smith@chester.ac.uk">susan.smith@chester.ac.uk</a> ).  The leaflet will be made available on LIHNN website as a PDF download, rather than re-printing.	<b>ALL / SS</b>
<b>12</b>	<b>AOB</b> GY enquired about the Cheshire & Mersey buddy scheme. All members present are happy to keep it running but want to direct staff via HCLU for pairing.  LF wanted to revisit the terms of reference for the group. BH has missed a number of meetings over the last two years, but feels the group doesn't hold any real value at present for her. There was a discussion on how to make the group more relevant – less meetings per year, more working sub-groups. The possibility of cancelling the July meeting and using the October meeting to explore the remit and future of the group was raised.  SS asked about involvement with Public Health. Nothing currently going on in C&M, but David Stewart is meeting with various Heads of Service to gauge need. There appears to be a definite gap in this area.  VB asked what others were doing around medical apps, especially in relation to a recent article around their safety. SS has a recommended apps spreadsheet with a disclaimer about the Trust policy and guidance on evaluating them. Any apps with patient identifiable information are excluded from the list.	<b>GY to add HCLU contact to buddy scheme statement</b>  <b>LF liaise with GS re room booking and email group regarding change to dates</b>  <b>SS to circulate her documentation relating to apps.</b>
<b>13</b>	Date and time of meetings in 2013  10am Tues 2 <sup>nd</sup> July Halton General Hospital TBC.  <b>Chair:</b> Lis Edwards <b>Minutes:</b> Suzanne Ford  <b>** this meeting is under review and may be cancelled**</b>	

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	<p>10am Tues 1<sup>st</sup> Oct Halton General Hospital TBC.</p> <p><b>Chair:</b> Lisa McLaren <b>Minutes:</b> Gary Sutton</p> <p><b>** the date of this meeting is likely to change and will be later in October**</b></p>	
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