



**Minutes of the Clinical Librarian Group**

**Held on 2<sup>nd</sup> September 2011**

**10:30-14.00**

**Education Centre, Blackpool Victoria Hospital, Blackpool**

<b>PRESENT</b>	Gary Sutton (GS - Chair); Vicki Ferri (VF); Lynda Jackson (LJ); Clare Payne (CP); Jan Rowe (JR); Gil Young (GY); Morag Platt (MP); Tracey Pratchett (TP); Michael Reid (MR); Joanne Taylor (JT); Simon Fraser (SF); Anita Gould (AG); Diane Thomas (DT); Judy Richardson (JD)
<b>APOLOGIES</b>	Sandra Harrison (SH); Anne Webb (AW); Jo Whitcombe (JF); Helen Medley (HM); Deborah Dunton (DD); Sue Jennings (SJ); Michelle Maden (MM)

<b>NO</b>	<b>MINUTES</b>	<b>ACTION</b>
	<b>MINUTES OF THE PREVIOUS MEETING</b>	
2	The minutes of the meeting held on the <a href="#">3<sup>rd</sup> June 2011</a> were accepted as a correct record.	
	<b>MATTERS ARISING AND ACTION LOG</b>	
	See <a href="#">Action Log</a> for this meeting.	
3	<p><b>Business Management wiki/resources and questions</b> – MR is happy to assist with any health management questions as required. Since GP left and VK is on maternity leave it was agreed that actions related to setting up a health management wiki should be removed from the action log. SF, TP, GY and MR will review the situation.</p> <p><b>Literature Searching Databases</b> – This was discussed and it was decided that this approach may not be viable. There are logistical issues and benefits to consider before pursuing this further. Item will be removed from the log.</p>	
	<b>PROMOTION OF CLINICAL LIBRARIAN SERVICES IN NW TRUSTS</b>	
	Following on from the last meeting CP talked through her Outreach strategy which also doubles as her promotional strategy. CP lists all promotional activities which are mapped to organisational objectives and evaluates the success of activities. CP will share this plan with the group via the LIHNN wiki.	TP/CP
4	<p>GS highlighted the <a href="#">Association of Clinical Librarians and Informationists</a> which also includes an online forum. This forum is worth looking at, but you can only access it when you have logged in. In addition to the Setting Up section on the main wiki, GS thought there was some information about promoting CL services on the forum which might of interest. MR suggested contacting the <a href="#">Glasgow Library Network?</a> who have a large team of Subject Specialist librarians and may have a promotional plan.</p> <p><b>ACTION:</b> CP to share written strategy for promoting clinical services.  <b>ACTION:</b> GS to send details of promotions discussion</p>	GS

5	<p><b>CLINICAL LIBRARIAN IMPACT PROJECT</b></p> <p>CP updated the group on the project so far running through some of the main findings from the live survey link and some pages of her and Michelle's EBLIP presentation (available via the <a href="#">Clinical Librarian Meeting notes pages</a> on the LIHNN web site). There was some discussion about whether the survey could be adapted for local use, it will be added as a pdf to the meeting notes and TP will find out whether surveys can be transferred between different Trusts <a href="#">SurveyMonkey</a> subscriptions. For those who don't have SurveyMonkey, LIHNN has a joint subscription which can be used by anyone in the NW contact Linda Ferguson for details. Alternatively, the free version allows 10 questions.</p> <p><b>ACTION:</b> TP to add CP and MM's presentation of interim results to meeting notes  <b>ACTION:</b> TP to find out whether surveys can be uploaded in full as a template</p>	TP/CP
6	<p><b>SUPPORTING OUR USERS</b></p> <p>Promoting Services: TP talked about an article which has been co-authored with a clinical psychologist in Cumbria about collaborative working. It will be published in the next edition of the Cumbria Partnership Journal of Research, Practice and Learning. The article outlines 3 case studies using the MAP toolkit and is hoped to be a good promotional tool. When published it will be circulated to LIHNN.</p>	TP
8	<p><b>FISHNW Workshop</b></p> <p>The group contributed to the discussion which will be summarised and published on the FISHNW wiki</p> <p><b>ACTION:</b> To write up and make available on the wiki.  <b>ACTION:</b> To contact Michelle Maden and see if she will facilitate a session at the Christmas meeting around using thesaurus terms.</p>	TP/CP
	<p><b>DATE &amp; TIME OF NEXT MEETING</b></p> <p>The next meeting will take place on Friday 2 December 2011 in Manchester.  <b>ACTION:</b> To circulate exact time and location of next meeting</p>	GS/CP