




**Minutes of the Cheshire and Merseyside Librarians meeting
Held on Monday 8th April 2019
Aintree Library, Aintree University Hospital**

PRESENT	<p>Lorna Clarke, Edge Hill University (LC) Zoe Gibbs-Monaghan, The University of Liverpool (ZGM) Janet Ireland, The Brain Trust (JI) Susan Smith, Mid Cheshire Hospitals NHS Foundation Trust (SS) Tracy Owen, North West Boroughs Healthcare NHS Foundation Trust (TO)</p> <p>Jacqueline Pearce, Liverpool School of Tropical Medicine (JP)</p>
APOLOGIES	<p>Apologies Carolyn Benny, Liverpool John Moore's University Vicky Bramwell, Cheshire & Wirral Partnership NHS Foundation Trust Rob Caley, Liverpool John Moore's University Lynda Cotterill, East Cheshire NHS Trust Stephen Edwards, Bridgewater Community Healthcare NHS Foundation Trust Linda Ferguson, Health Education England working across the North Suzanne Ford, St Helens and Knowsley Teaching Hospitals NHS Trust Alexander Hasson, Warrington and Halton Hospitals NHS Foundation Trust Adrienne Mayers, Liverpool Medical Institution Clare Payne, Warrington and Halton Hospitals NHS Foundation Trust Anne Roberts, Manchester University NHS Foundation Trust Rebecca Roylance, Edge Hill University David Stewart, Health Care Libraries Unit. Gary Sutton, Warrington and Halton Hospitals NHS Foundation Trust Caroline Timothy, Warrington & Halton Hospitals NHS Foundation Trust. Anne Webb, Bridgewater Community Healthcare NHS Foundation Trust Alex Williams, Wirral University Teaching Hospital NHS Foundation Trust</p>

NO	MINUTES	ACTION
1	MINUTES OF THE PREVIOUS MEETING Approved	
2	MATTERS ARISING AND ACTION LOG None	
3	<p>Liverpool School of Tropical Medicine (LSTM)</p> <p>JP from the LSTM provided a presentation on the experience of moving away from being a department as part of the University of Liverpool to becoming a Higher Education Institute in own right. She explored the challenges of starting to build the service from the ground up, developing the library systems (OCLC's WorldShare Library Management System, Ebsco Curriculum Builder to manage reading lists student support, virtual learning environment on Blackboard, interlibrary supply using Clio, Kopernio plug-in for Chrome was also recommended to help link ILDS at point of search). There was also a need to design all the policies and procedures and re-configuration of both the library and the workforce structure. Talis is recommended by both ZGM & LC for managing the reading list. As part of the discussion ZGM updated the group that JISC has signed a deal which allows universities to purchase through JISC Collections. ZGN agreed to share the update with the group. The deal will allow all students and academics to install the software on their own personal devices at no extra costs.</p> <p>Key lessons learned from the experience include getting high level buy-in to help develop the service and fund the changes, make sure you get your staff resourcing right and use stakeholder feedback to make the case to the powers that be.</p>	ZGM

	<p>JP has invited the C&M Librarians a visit to the LSTM Library to see the archive collection, the new library layout and see the back-end of the systems. It was agreed that a group visit would be arranged for a future date. SS will share with the email list.</p>  <p>LSTM Library LIHNN Presentation.pptx</p>	SS
4	<p>Updates</p> <ul style="list-style-type: none"> No updates were received for HCLU or Athens <p>Copyright</p> <ul style="list-style-type: none"> Change to NHS copyright from 1st April: NHS staff can directly provide copies to patients, carers and family members. <p>For healthcare staff to send to patients: Here is a copy from a journal/book which you may find helpful. You may print a copy and share this with your family or carers, but for copyright reasons, you may not put it on a website or share on social media.</p> <p>Extra notes for healthcare staff: If appropriate please add: If you use software to read content aloud or magnify the content, you may use a digital copy for this purpose. Should you have any queries about supplying copies to patients, please contact your local health library service (see https://www.hlisd.org/)</p> <ul style="list-style-type: none"> Digital Single Market has passed through Trilogue in the European Parliament. It is likely the IPO will adopt. There has been some success in mitigating the impact of the key clauses of concern through exceptions for education. Details available: https://libereurope.eu/blog/2019/03/29/new-european-copyright-directive-a-detailed-look/ & LACA update: http://uklaca.org/616/ IPO are reviewing the 2014 copyright exceptions, a call for evidence is due 10th April. LACA has been encouraging a cross-sector response as well as their own case to retain the exceptions: https://www.gov.uk/government/publications/call-for-evidence-to-review-2014-copyright-changes IPO have produced guidance on copyright in the event of a no deal Brexit: https://www.gov.uk/government/publications/copyright-if-theres-no-brex-it-deal/copyright-if-theres-no-brex-it-deal 	
5	<p>Cheshire & Mersey Meeting Survey</p> <p>SS reported that only 6 responses were received.</p> <p>How often would you like to meet? 4 times a year: 1 3 times a year: 4 Other: 1 [twice]</p> <p>How would you like to meet? Face to face: 5 Video conference: 1</p> <p>Comments:</p>	

	<p>1. It is increasingly difficult to leave the workplace for meetings so a meeting via video conference would be a lot better</p> <p>2. I would personally prefer to meet face-to-face. However, if the agenda isn't very full it would probably be better to meet via video conference. Depending on meeting location it can be quite a lot of travelling for a rather short meeting.</p> <p>3. April and September</p> <p>4. Face to face is preferable as those of us in small libraries can feel isolated and do not have chance to meet fellow professionals. Face to face enables us to build up a relationship, bounce off ideas and to widen our knowledge and experience.</p>	
<p>6</p>	<p>C&M Chair</p> <p>At the last meeting SS stated she would be stepping down as chair of the group. Invites for expressions of interest were sent out to the list. No responses were received. SS has now stepped down and will notify the email list that the group will be suspended until a new organiser is found.</p>	<p>SS</p>
<p>7</p>	<p>Library Updates</p> <p>The Brain Trust</p> <ul style="list-style-type: none"> • The Service Manager has been made redundant after recent review of service. • This year's focus will be on the charity's role around social prescribing. • Increased demand for benefit applications support and financial advice. • New research has started on supporting people with early diagnosis motor neurone disease to help them maintain an active life and continuing activities they enjoy and also reviewing how neurological disorders were portrayed in the past as a forum for discussion about change. When completed the Inside History of Learning Disability will be hosted on The Brain Trust website. <p>North West Boroughs Healthcare</p> <ul style="list-style-type: none"> • Work is underway to develop a mindfulness area in the Library. <p>University of Liverpool</p> <ul style="list-style-type: none"> • Just started a new course to train 40 advanced clinical physicians (Level 7) which has library support embedded from the beginning of development. • ZGM will be looking into the GDPR around chasing lost books for the NHS libraries. Response: University GDPR expert has said: • <i>"We are using the students personal data with a 'legitimate interest' therefore keep doing what you are doing."</i> • <i>She did mention that the students will have given their details to the NHS and therefore agreed to let them use their data in the same way they do with us."</i> <p>Aintree University Hospital Trust</p> <ul style="list-style-type: none"> • A training needs analysis has been completed and new library courses are underdevelopment using Panopto and Powtoons. Courses include academic writing, study skills. TO reminded the group that some training is available through the Knowledge for Healthcare Learning Zone. • Courses are being made available to students using the full Blackboard VLE, but a platform is being developed for NHS staff using the free version of Blackboard (very limited with statistics, can only count page accesses). <p>Mid Cheshire Hospitals</p> <ul style="list-style-type: none"> • No new movement on meetings with the Local Workforce Advisory Board (LWAB) • We have found a new local Primary Care Academy in South Cheshire not listed in the group. 	<p>ZGM</p>

	<ul style="list-style-type: none"> • Library outreach service is linking in with Primary Care & Health Sciences Centre at Keele University to deliver satellite Critically Appraised Topic support to local GPs. • Work on virtual reality has been delayed due to withdrawal of stock prior to a re-launch by Microsoft in June 2019. We have been liaising with University of Chester & Reaseheath College around a local VR support network in the area. Recently visited Reaseheath to view a demo of the Anatophage table. Decision has been taken no to pursue that avenue. • A briefing paper is being prepared to look at local partnering with NHS@70 to collect local shared stories of staff and public with a view to research the use of stories as a driver for service improvement. The team will be visiting the Trust on the same day as the Human Library event on 19th June. JI has recently been discussion with the NHS@70 Team around capturing stories of people with neurological conditions. 	
7	<p>DATE & TIME OF NEXT MEETING</p> <p>Future meetings: Will be subject to recruiting of new co-ordinator. It was agreed that future meetings dates should be arranged & planned at the start of the year.</p>	