**Minutes of the Pan Northern Document Delivery Agreement (PANDDA)**

**Held on Friday 4th December 2020 at 09:00 am**

**via MS Teams**

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| **PRESENT** | John Coulshed  Suzanne Ford  Steve Glover  Hugh Hanchard  Joel Kerry  Susan Smith (SSm)  Sue Steele (SSt), Chair  Becky Williams |
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| **APOLOGIES** | Graham Breckon  Dominic Gilroy  Sarah Glover  Sue Hardy  Joanne Naughton  Jane Shinn |

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| **NO** | **MINUTES** | **ACTION** |
| 1. | **Welcome and apologies** |  |
| 2. | **ILDS statistics**  SSt shared a graph showing journal articles supplied via the Union List accepting that not all services use the Union List to request articles.  Numbers had been increasing each year but have decreased for 2020-21. However, they are still higher than expected and July 2020 stats are the highest they’ve been for past 4 years. |  |
| 3. | **Impact of COVID-19 on ILDS**  Members shared their mixed experiences:  ILLs went up eg from people who found they had more time on their hands  Publishers opened up content so there were fewer requests  Some users had difficulties returning books and so handed them in to their nearest library  Thanks to SSt for providing regular updates on which libraries could/couldn’t supply ILLs. It was thought to be really useful and saved time. |  |
| 4. | **Trial of book loans to other INC networks**  6 month trial started 10 Feb 2020.  43 services YES  8 services NO – listed as non-participants on INC webpage  15 services no reply – YES by default  7 services abstained/no reply because do not have physical stock  Trial was extended to 30/04/21. SSt will ask libraries if they would like to continue after this date. If so, changes will be added to ILDS protocol around who is responsible for lost books to fit in with other schemes. There have been no reported issues and some have said that it’s useful to save using BMA or BL.  It was asked why the national statistics no longer record ILLs from other schemes. BW offered to find out.  Discovery – there was a query about whether users will be able to see all catalogues, possibly leading them to think they can access other libraries’ stock. The ideal solution would be to see local content first, then regional and national. BW will ask about this.  nb Jenny Toller blog highlights Discovery functionality. | SSt  BW  BW |
| 5. | **Local and national document supply protocols**  SSt gave update:  At the SINC meeting on 25 Feb 2020, we discussed whether to continue with regional protocols or move towards a single national one. Helen Bingham (HEE LKS Lead for SW)’s guidance is that the strategic direction of travel is towards a national ILDS protocol and to move away from regionally written and maintained protocols, although recognising that this is an incremental process. Regional guides for the EofE , Midlands and London replicate the national guidelines with addition of regional notes; the South guide is a supplement to it; and SENDS (Kent Surrey and Sussex) uses only the national guidance.  It was decided to maintain current PANDDA protocol until April when a decision will be made about book loans and then consider adopting a national one. |  |
| 6. | **Review of ILDS Protocol**  Amendments were made including:  Mention of Reprints Desk under CLA Licence Plus  Update on trial of book loans in INC  SSt to send out to PANDDA members for review.  SSt to check URLs  Discussion took place around eligibility. Recent organisations to have dropped out of LIHNN include University of Chester and Bolton Public Health. Does this stop them from participating in PANDDA? There were also queries around non-NHS members (eg charities, universities) and how they fit into scheme. BW to ask other regions how they manage their schemes. | SSt  SSt  BW |
| 7. | **Update from Copyright First Responders**  SSm presented an update and asked for libraries to send her case studies regarding access to information – both good and bad. Also looking for another volunteer to be trained as a Copyright First Responder for North. |  |
| 8. | **Bibliographic data for Copyright Licencing Agency**  A big thank you to the following, who provided data for either the 2019 or 2020 data collection, or both:  Steve Glover, MFT  Sue Hardy, Rotherham  Suzanne Ford, St Helens & Knowsley  Susan Smith, Mid Cheshire  Andrew Cheney, Mersey Care  Laura Jeffreys, Pennine Care  Cath Harris, Lancashire Care  Paula Elliott, Bolton NFT  Sue Clarke, Lancashire & South Cumbria NFT  Sue Steele, Northern Care Alliance  Data for Journal articles from other libraries was downloaded from Union List of Journals for the whole of the North. |  |
| 9. | **Feedback from SINC meetings**  Discussed earlier (5) |  |
| 10. | **Incorporation of HLISD API into Union List of Journals site**  Behind the Union List of Journals there is an associated database of library contact details, which the Union List Editor used to update. The site is going through some developments, including trying to pull as much data from HLISD as possible in order to cut down on the duplication of effort in keeping both the Union list’s contact details database and HLISD up to date. HLISD has recently developed an API, which will allow data to be pulled from HLISD. Union List of Journals developers are talking to Artefacto (developers of HLISD) in order to make this happen. |  |
| 11. | **Any other business**  None |  |

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|  | **DATE & TIME OF NEXT MEETING** | TBC |