

**Minutes of the Pan Northern Document Delivery Agreement (PANDDA)  
Held on Friday 19<sup>th</sup> November 2021 at 2:00 pm  
Via MS Teams**

<b>PRESENT</b>	<p>John Coulshed Steve Glover Sue Hardy David Watson Becky Williams Sarah Glover Sue Steele Joel Kerry Suzanne Ford Graham Breckon Victoria Ferri Susan Smith</p> <p>Guest: Helen Bingham</p>
<b>APOLOGIES</b>	<p>Joanne Naughton Patrick White</p>

NO	MINUTES	ACTION
1.	<p><b>Welcome and apologies</b></p> <p>Jenny Doran and Hugh Hanchard have left the group. David Watson and Victoria Ferri have joined.</p>	
2.	<p><b>ILDS Statistics</b></p> <p>Graphs of loans to and from services within the North were reviewed and showed a continuing downward trend. Loans to libraries within the North were double those from other suppliers. This is possibly due to supplies from outside the network.</p> <p>The number of copies by staff for their own users remains steady. Copies from/supplied to other libraries also continues a downward trend. Union list activity had a small downturn.</p> <p>Seventeen libraries within thirteen organisations in the network are unable to supply loans. This equated to 16% of the 108 PANDDA sites.</p>	
3.	<p><b>LMSs &amp; the NWOPAC</b></p> <p>Becky Williams and Helen Bingham gave an update on the move to a streamlined National Discovery Service and Regional LMSs. A national union list would be created and linked to the new National Discovery system.</p> <p>They discussed the work towards regional LMSs. The current NWOPAC has limited functionality for the money that is paid compare to what we would get with a regional LMS. Becky and Helen asked if it was easier to use then multiple sites and who used it. It is used daily by a lot of library staff as part of their ILL processes. Some services also use it as an OPAC to sign post users to their resources as they do not have a live online catalogue. Staff expressed a high satisfaction rate with book loans going both to and from via requests, including the Isle of Man.</p> <p>Helen Bingham left the meeting after this item</p>	

4.	<p><b>Streamlining ILDS</b></p> <p>There had been a lot of discussion on the SINC group following the report on streamlining ILDS by Ken Chad. His recommendations were:</p> <ol style="list-style-type: none"> <li>1. HEE should procure a national holdings database (NHD)</li> <li>2. Specifications for regional LMS systems should include interoperability with the NHD</li> <li>3. Work should continue to address outstanding policy decisions and technical and financial uncertainties.</li> </ol> <p>It was advised that significant investment is left to the next financial year once the Knowledge and Library Hub and end user article requesting has been launched. It will be reviewed in March 2022.</p>	
5.	<p><b>Trial of book loans to other INC Networks</b></p> <p>On 10<sup>th</sup> February 2020 a trial of book interlending with the other geographies (EDEN, SWIMS, KSS and LENDS networks) was started. Due to COVID it was extended to 30<sup>th</sup> April, and then again to 28<sup>th</sup> February 2022. Numbers fluctuated because due to the pandemic, many libraries were unable to do book ILLs at all. There are four services who are supplying book ILLs within PANDDA but not to other geographies in INC scheme. This may be because of high postage costs or they are a small, specialised service.</p> <p>It was agreed that at the end of February Sue Steele will contact Library Managers to suggest making this a permanent arrangement.</p>	SSt
6.	<p><b>Review of ILDS protocol</b></p> <p>There were no changes to the protocol and Sue Steele will check all the links. If book loans to INC networks are made permanent, we will need to change the section on who is responsible for lost books (Section 6d).</p>	SSt
7.	<p><b>Bibliographic data for CLA</b></p> <p>Thanks to Steve Glover (Manchester University NHS Foundation Trust), Suzanne Ford (St Helens &amp; Knowsley Teaching Hospitals NHS Trust), Susan Smith (Mid Cheshire Hospitals NHS Foundation Trust), and Ellie Price (Calderdale and Huddersfield NHS Foundation Trust) for supplying data.</p> <p>As in previous years some data from Union List of Journals for the whole of the North was downloaded.</p>	
8.	<p><b>Feedback from SINC meetings</b></p> <p>Vicky Bramwell's spreadsheet "Merged holdings and library details" (with input from Tim Jacobs). Interim measure until we get a formal national solution for streamlined ILDS. SINC team agreed not to update it again until early 2022 as they felt it is time-consuming to extract and update the data. Richard Brigden is going to create a short online survey to ascertain whether people find it useful. Good anecdotal feedback in the meantime.</p> <p>Suggested that National protocol is reviewed early next year after Discovery has "bedded in".</p> <p>MIDS still aren't doing ILL book loaning "aren't yet in a position to do book loaning whilst they are focussed on their regional LMS procurements"</p>	

9.	<p><b>New chair of PANDDA Group/Union List Editorship</b></p> <p>There was no expression of interest from those at the meeting. Sue Steele will send an invite to the wider North area.</p>	SSt
10.	<p><b>Update from Copyright First Responders</b></p> <p>UK Government has temporarily signed up to agreement around Copyright. There's a push to publishers to get more content available digitally.</p> <p>Any services who have problems with e-book restrictions please pass them to Susan so they can use it to lobby publishers.</p>	
11.	<p><b>HLISD API incorporated into Union List of Journals</b></p> <p>HLISD API now used in Union List to pull library details across.</p>	
12.	<p><b>Minutes of last meeting and matters arising</b></p> <p>Some actions for Becky Williams from last meeting:</p> <p>Item 4 Becky to check again about national statistics and recording of ILLs Discovery system – users will only see local catalogue</p>	
13.	<p><b>Any other business</b></p>	
14.	<p><b>Scheduling of next meeting</b></p> <p>Due September 2022 – a Doodle poll will be circulated</p>	