**Minutes of the LIHNN Committee**

**Held on 18th April 2023 Via Teams**

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| **PRESENT** | **Katie Nicholas – Secretary (KN)**  **Susan Smith – Interim Chair (SS)**  **Emma Dent (ED)**  **Tracy Owen – Treasurer (TO)**  **Karen Storms (KS)**  **Amanda Balaam (AB)**  **James Ryan (JR)**  **Sinead English (SE)** |
| **APOLOGIES** | **Siobhan Linsey (SL)**  **Gil Young (GY)** |

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| **NO** | **MINUTES** | **ACTION** |
| 1 | **MINUTES OF THE PREVIOUS MEETING**  Approved |  |
| 2 | **MATTERS ARISING AND ACTION LOG**  Welcomed Sinead English to the committee (Academic Librarians - Health and Wellbeing, University of Bolton)  KN to update membership list on website **done – can close**  AB agreed to look at the current awareness page and update it. **done – can close**  **LIHNN AGM**  SS talked about her links with Liverpool public libraries and their health offer. SS to email her contacts. **carry over**  ED to email Holiday Inn and get a quote **done – can close**  KN to book8-person room at Liverpool Public Library for committee meeting 14:00-15:00 **carry over**  KN to add handbook to agenda for next meeting so we can discuss how any of the information might be used on the website. **done – can close** | KN  AB  SS  ED  KN  KN |
| 3 | **LIHNN AGM 2023**  ED has booked The Liner in Liverpool on the 6th June for the AGM  Capacity for 35  KN to send out booking form  Committee discussed a draft agenda:  Chair intro (mention the active groups)  Speaker suggestions: Liverpool Public libraries; University of Liverpool; The Athenaeum;  SS to email potential speakers as described above  Community Building activity – SS explained that the digital cards will hopefully be created next week and SS has a session prepared for a conference that can be replicated for AGM  SS to issue cards to AGM attendees and reflection session during Discussed if there’s anything we want to do for people who are new to the network?  Introduction to Imposter syndrome and the network  Nancy Kline round again?  Postcards updates for LIHNN sub-groups for AGM – TO to email groups and sort. Reminder that funding is available to groups  ED to sort coffee pairing activity for extended break  Draft AGM 2023 agenda:  **9:30-10:00** Arrival and welcome  **10:00-10:15**  Intro from Chair (year in review), Treasurer update  Update on partnership working (CILIP NW programme and Academic Libraries North)  Extend new starters buddy scheme  **10:15-11:00** Guest Speaker(s) tbc  **11:00-11:30** Extended Break with random coffee activity for networking with coloured cards  **11:30-12:30**  Community builder activity  **12:30-13:30** Lunch and networking  SS talked about a loss of oversight with the sub-groups within LIHNN and if we need to pick that up with committee  KN to add to next committee agenda  Committee also discussed collaborative working with two other North networks and other collaborative working  Update to be given at AGM on joint Wider professional speakers programme with CILIP NW (one session a month) and joint event with Academic Libraries North about libraries and health and wellbeing (18th April 2023) | KN  SS  SS  TO  ED  KN |
| 4 | **LIHNN HANDBOOK**  Carry over |  |
| 5 | **DATE & TIME OF NEXT MEETING(S)**  Tuesday 23rd May 2023 9:30-10:30  [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTEzOWY4NjItMTdiYy00ZGU5LTgwYzgtOGMyMWIyYjFiZDdj%40thread.v2/0?context=%7b%22Tid%22%3a%22ffa7912b-b097-4131-9c0f-d0e80755b2ab%22%2c%22Oid%22%3a%2242eef04f-6692-488c-8d45-5734dbc0b8a8%22%7d)  Tuesday 6th June 2023 – LIHNN AGM followed by in-person committee meeting 2pm-3pm |  |
| 6 | **AOB**  JR asked about library assistant sharing opportunities for development  KN suggested a pan-North network session for library assistants  KN to ask GY about planned events for library assistants nationally via NHS England  SS also talked about expanding the new starters buddy scheme to a professional development buddy scheme  TO suggested a human library type event with different library roles jointly with CILIP NW – SE to take to CILIP NW meeting and feed back at next LIHNN meeting  KN to add library assistant/ sharing event to agenda  SS voiced support of partnerships but expressed some concern about understanding the boundaries between groups and the importance of avoiding conflicts of interests. Recommended that as committee we need to work out the appropriate approach to take e.g. having a LIHNN representative, task & finish groups to work on projects and how they are reported back/ evaluated. SS asked that we add a standing item on partnership events to the agenda to encourage feedback/ reporting to committee  KN to add “partnership events” as a standing item | KN  SE  KN  KN |